



statewide  
autistic  
services

Your life. Your way. Your choice.

# ANNUAL REPORT 2018





## SASI Chair Report 2018

Dear Members, clients and stakeholders,

I am very pleased to present this annual report on behalf of the SASI Board. I see four main areas where SASI need to excel in order to fulfil our mission "To support people on the spectrum develop and achieve progress towards their individual goals in life": client support, staff engagement and growth, sustainability and governance.

### Client Support and Growth

After years of planning, we are now beginning to see the real impact of the introduction of the NDIS on SASI and our clients. The excellent work done by staff and carers to prepare for the implementation of the NDIS has seen an increase in funding for many of our clients and a corresponding increase in demand for services. We expected, and are now seeing, the impact of this demand particularly in:

- development of expanded day services,
- introduction of clinical services being provided inside SASI, and
- review and planning of increased respite options.

We are committed to measurable excellence in everything we do and the continued support for, and constant improvement of, our Goal Mastery program, provides real evidence of good outcomes for clients. Other evidence of a great year includes:

- good results in our Parents & Carers survey,
- excellent feedback in our Board survey
- ongoing feedback and input from our Parent & Carer Committee, and
- a strong report from DHHS on our services,

further validating the excellent work done by our team.

### Staff satisfaction, support and growth

Committed, engaged, skilled staff are critical to our ability to provide good outcomes for our clients. This year we held our first, of what will now be annual, Staff Forum. It was a privilege to hear staff meet, swap experiences and celebrate the work they do.

We continue our commitment to staff training at all levels to provide new skills, challenges and opportunities. Feedback from our training is leading us to consider providing training to staff outside SASI to make sure the sector continues to attract and retain good staff.

The importance of, and focus on, staff has led to a reorganisation of some management roles and the engagement of GM People & Culture Lisa Wilson. Lisa has extensive experience in the sector and along with Kath and Teena will be able to support staff and ensure our mix, systems and delivery continue to be best of breed.

### Sustainability

We continue to work hard to develop and maintain a strong, sustainable organisation that can provide our clients with the ongoing support they need. I am delighted that CEO, Kath Ferry who has ably led the team through the past six years, has committed to another 5-year contract with SASI. Kath will continue providing the organisation, management team, staff, parents, carers and clients with stability, guidance and opportunities. My thanks to the Management

team, Finance Committee and staff who have all done an excellent job of ensuring SASI continues to be financially strong in a challenging environment.

#### Good Governance

This year as previously we have continued our commitment to strong governance:

- Peninsula resident and experienced director Craig Young has joined the Board,
- parent Gerard Sheridan has agreed to join the Board to ensure continued input from our Parent and Carer community,
- clinical governance training from the Australian Institute of Company Directors has been delivered to the Board,
- an ongoing schedule of Board training and development is being implemented, and
- a Quality & Risk Committee has been established to provide oversight of the quality of service we deliver.

No service is perfect, but we continue to take every step possible to ensure the best of care is provided to our clients. We use reported failures of governance and care in similar organisations to examine and improve our own processes and practices. Our robust reporting system ensures every incident is noted, investigated where necessary and any systemic issues identified and resolved.

Where necessary, independent reviews are called for and report directly to the Board. A review this year of our respite service at Swonnell House has delivered excellent recommendations which will be adopted. The Board and Management team have committed to the steps necessary for SASI to be a Child Safe organisation. While we have very few clients currently under 18, we believe this commitment is an important step in looking after the vulnerable of all ages.

SASI has grown this year in client, staff and financial terms, but importantly we continue to grow in the breadth and quality of the difference we make in the lives of our clients. I would like to thank the staff, management and Board for all their hard work and commitment and I look forward to a future for SASI full of potential.

Vivienne Corcoran, Chair



## **TREASURER'S REPORT 2018**

I am pleased to report to members that SASI had another good trading year resulting in a surplus of \$613,082. SASI therefore continues to be in a strong financial position as shown in the accounts to 30 June 2018 with equity of \$12.5 million including term deposits of \$4.188 million.

The trading surplus was the result of growth in client numbers and services provided, utilising capacity created over the last couple of years. In addition, two operating initiatives introduced the previous year continued to provide operational efficiencies.

The first was the continued move to grow and use a pool of SASI casual instead of agency staff. Not only has this resulted in a significant cost saving but also improved client outcomes through use of regular SASI trained casual staff known to our clients.

The second improvement arose from our review of our transport fleet and a resulting change to fleet utilisation. Instead of house buses being used in the morning then in the afternoon (say 2 hours per day) our transport approach now operates with those buses being used for all other transport requirements. This better utilisation has allowed our transport fleet to reduce significantly with obvious cost savings.

The major organisational development in this financial year was the transfer of clients onto NDIS plans. By 30<sup>th</sup> June 2018 48 % of clients had received plans with the balance expected to be transferred by early 2019.

While we had expected the NDIS system to be challenging, the level of pre – planning done by SASI has paid dividends. We have gained new clients and been able to provide expanded Recreation and Home Services now covered by client plans. In fact, with the high needs status of most of our clients, the plans offer better funding than originally anticipated. This is reflected in SASI's revenue growth to \$12.5 million with the budget for the 2019 financial year anticipating revenue of over \$14 million.

SASI therefore looks forward to the challenging disability care environment not only from an economically sustainable position but also looking to new opportunities to use our skills and resources to provide to a larger client base and a wider range of services.

Thanks to the other members of the Finance Committee, Chris Perry, Janet Bourne and recently Craig Young. In addition, we have added an independent outside party to the Committee, Rosie Ide, an experienced PWC professional. Collectively a strong and skilled team.

Of course none of this would have been possible without the skills and commitment of Kath Ferry (CEO), Teena Fergusson (COO) and especially our Finance Manager, Irena Lyashov.

Mike Walls

Treasurer

22 October 2018



## Annual report 2018

SASI has had a highly challenging and successful year with the organisation transitioning to the NDIS – quite a complex undertaking!!

Our SASI NDIS team have done a splendid job of managing our existing clients and families support through the process, which is still ongoing, as well as welcoming and supporting many new clients to the SASI family. The major change of funding to the NDIS has and is a major change for Australia and impacts significantly on people with a disability and their families so it is vital that organisations such as SASI ensure that our staff provide practical support and guidance to our families to ensure they gain the best result from the planning and funding process for their loved ones.

During the year SASI undertook an independent review of Goal Mastery, SASI's evidence based outcome measure, and we were very pleased to find that this approach is embedded into the provision of support for all our clients. We believe Goal Mastery provides a 'point of difference' for SASI moving forward into the NDIS by ensuring our service is person centred and measuring progress towards the goals of our clients and their families.

During the year we have experienced increased demand for our residential respite, in-home and recreation services, which has allowed us to support more families and has seen us expand our staffing to manage this increase. We are providing weekend support to clients at all of our day service sites in Seaford, Croydon and Gippsland which is providing increased respite to families and maximising the use of our facilities.

We held our inaugural 'All Staff Forum' in November which invited all staff and Board across SASI to come together, meet up, and celebrate the success of SASI and our clients across the organisation by viewing the 'Goal Mastery in action' presentations from across SASI. We also held the presentation of the SASI Staff Awards, presented by the Honourable Paul Edbrooke, member for Frankston which honoured staff who go 'over and beyond' to ensure our clients have gold standard support.

It was a fabulous event with staff feeding back positively on the opportunity to see what all areas of SASI were doing and meet people who work at other locations who they have never had the opportunity to link with. The day comprised lots of celebration, laughter, new relationships, competition and some sadness as we paused to celebrate the life of one of our long term SASI clients who passed away way too early.

This year saw SASI continue the Parent & Care Committee, a Board Committee with parent representatives from all SASI services who provide input to SASI's work and strategy going forward. This group have provided feedback and input to a range of initiatives during the year and has been highly valued. I would like to thank all members of the committee who volunteer their time to contribute to SASI.

Our website and social media arena have again seen increased traffic which is valuable as communicating to our supporters is vital.

SASI is in the process of revamping our Autism Training and is looking at providing a national product. We have continued to provide training to a range of community organisations through the year including Scouts Victoria, Frankston Library and other



community organisations. Feedback continues to be very positive and a number of repeat bookings have eventuated.

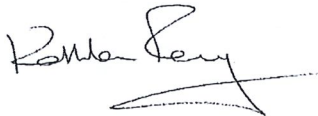
I would like to thank the numerous individuals and companies, who have donated funds to SASI over the year to assist us in providing support to our clients: Misiluki family, Firestone Pizza, Maddisyn Dixon-Whitbourne, Goodman Workplace Giving Program, Marketing Logic, Grill'd Frankston and the many other donations via Everyday Hero. SASI greatly appreciates all the thoughtful contributions and we ensure they are used to provide items or activities, to assist support our clients reach their goals.

SASI staff members are the most committed bunch of people who work tirelessly to support our clients work towards their goals across all our services. We are so fortunate to have a highly experienced, professional and committed group of staff, who support all our clients and families to achieve their goals in life.

I'd like to thank our Executive, Teena and Mathew for the support they have provided during the year. And last, but not least I'd like to thank Vivienne Corcoran, SASI President, and Mike Walls, Treasurer, and all the SASI Board who donate their time generously ensuring our organisation is well governed and sustainable. They have been extremely supportive to me and our Executive and I very much appreciate their guidance.

Providing quality support to people with a disability takes a whole 'village' of committed people and I would like to acknowledge and thank all our Board, clients, staff, and all families and carers in the SASI community who make SASI what it is – a truly fabulous place to be and work!

We look forward to another year with SASI continuing on our NDIS journey. SASI is up and ready for the NDIS and keen to ensure our clients achieve their goals in life.

A handwritten signature in black ink, appearing to read 'Kath Ferry', with a long horizontal flourish extending to the right.

Kath Ferry

Chief Executive Officer



# **Statewide Autistic Services Ltd**

**ABN 43 511 367 128**

**Annual Report - 30 June 2018**



**Statewide Autistic Services Limited**  
**Directors Report**  
**30<sup>th</sup> June 2018**

The directors present their report, together with the financial statements on the company, for the year ended 30 June 2018.

**Directors**

The following persons were directors of the company during the whole of the financial year and up to the date of this report, unless otherwise stated;

Vivienne Corcoran

Tony Christmas

Mike Walls

Angelia Dixon

Chris Perry

Dr Yi-Lee Phang

Craig Young - (since 30 Oct 2017)

Janet Bourne - (since 30 Oct 2017)

Louise Georgeson - (since 30 Oct 2017)

Gareth Davies - (resigned 30 Oct 2017)

Larry Wearne - (resigned 30 Oct 2017)

**Objectives**

The Primary Object for which the Company was established is to provide support to people on the autism spectrum and their families. Its long term objective is to be 'the go to place for people on the autism spectrum'.

The Company shall pursue the primary object by: Providing individual and group support to people on the autism spectrum and other complex disabilities to live the life they choose. The range of supports will include; all aspects of individual support to people on the autism spectrum and their families and carers, training, consultancy, and research support.

**Strategy for achieving the objectives**

The company will maintain existing supports for people on the autism spectrum and other complex disabilities, and invest in quality service provision, person centred care and expansion of the scope of disability supports, in response to the sector transition brought about by the introduction of the National Disability Insurance Scheme.

**Principal activities**

During the financial year the principal continuing activities of the company were providing support to people on the autism spectrum and other complex disabilities. The support provided includes group homes, residential respite, community recreational activities, in-home and day service support activities. The organisation is currently transitioning to the National Disability Insurance Scheme which moves the main funding stream from the Victorian State Government to the Federal Government, via the National Disability Insurance Agency.

The Company's Short Term Objectives are:

- To support existing clients and their families across to the NDIS
- To ensure our support services are person-centred, efficient, effective and flexible
- To maintain and develop an appropriately qualified and skilled workforce
- To develop a workforce plan to meet the needs of the NDIS

The Company's Long Term Objectives are:

- To expand the service offering to enable a broader range of supports to be offered to a larger group of people with a disability across a greater geographic span
- To be the 'Go to place for people on the autism spectrum'



**Pinnacle Charity Company Limited by Guarantee RDR General Purpose Limited**  
**Directors Report**  
**30 June 2018**

**Performance measures**

The company measures its performance relating to service delivery to using the SASI Goal Mastery Program which measures the client's achievement of their individual goals. From a financial perspective we aim to return a surplus annually to enable reinvestment in the Company to expand its service offerings to a broader cohort of clients and their families.

**Information on directors:**

**Name:** Vivienne Corcoran  
**Title:** Non-Executive Chairman  
**Qualifications:** BA, FAICD, FAMI  
**Experience and expertise:** Vivienne has over 25 years of experience in corporate strategy, with a particular interest in health. She has a number of Board roles including Scouts Victoria, the Victorian Opera and a committee member of the Continence Foundation of Australia. Vivienne provides training in clinical governance and other topics through the AICD.  
**Special responsibilities:** Chair

**Name:** Tony Christmas  
**Title:** Non-Executive Director  
**Qualifications:** Dip Bus, B.Bus, MBUS, MAICD  
**Experience and expertise:** Tony has over 25 years of experience in the health industry, including pharmaceuticals and medical equipment areas. He is a Director of Metier Medical and member of Coastguard, of which he is currently the Commodore.  
**Special responsibilities:** Deputy Chair & Chair of Events & Marketing Committee

**Name:** Mike Walls  
**Title:** Non-Executive Director  
**Qualifications:** B.Com, M.Com, ACA, ,MBA  
**Experience and expertise:** Mike has over 30 years of senior experience in banking and finance including corporate advisory, corporate finance, expertise in management, financial reporting and forecasting, and mergers & acquisitions.  
**Special responsibilities:** Treasurer & Chair of the Finance & Audit Committee

**Name:** Chris Perry  
**Title:** Non-Executive Director  
**Qualifications:** Bus Mgt & Marketing  
**Experience and expertise:** Chris has worked for many years in the manufacturing area, managing account business development in the Asia Pacific area. He is a parent of a child on the autism spectrum.  
**Special responsibilities:** Member of the Finance & Audit Committee

**Name:** Angelia Dixon  
**Title:** Non-Executive Director  
**Qualifications:** B. AppSc, MBA, MACHSE  
**Experience and expertise:** Angelia has held a number of senior leadership roles in the health and emergency service areas. She is a current Director of Biala, and former Director of Impact and Melba Boards.  
**Special responsibilities:** Chair of the Parent & Carer Committee

**Name:** Dr Yi-Lee Phang  
**Title:** Non-Executive Director  
**Qualifications:** MBBS, FRACGP, GAICD, LLB  
**Experience and expertise:** Yi-Lee has over 10 years of medical practice in the private, Government and Defence areas. He is a Corporate Medical Consultant with a medical practice providing services to Government and private clients.  
**Special responsibilities:** none

Name: **Craig Young**  
 Title: Non-Executive Director  
 Qualifications: B.Bus(Acc), CA, MAICD  
 Experience and expertise: Craig has over 20 years of high level leadership and management experience in the private, corporate and Local Government sectors. He is a current Director of an Aged Care Facility.  
 Special responsibilities: none

Name: **Janet Bourne**  
 Title: Non-Executive Director  
 Qualifications: B.Comm, CA, GAICD  
 Experience and expertise: Janet has held a range of positions in the finance area across a range of industries; including consulting and telecommunications.  
 Special responsibilities: Member of Finance & Audit Committee

Name: **Louise Georgeson**  
 Title: Non-Executive Director  
 Qualifications: B.Comms, GAICD  
 Experience and expertise: Louise has held various leadership roles in both the US and Australia, across a range of sectors including the Arts, toy sector, interior design and fundraising. She has a number of years of Director experience across a range of private organisations.  
 Special responsibilities: Member of Events & Marketing Committee

#### **Company secretary**

Kath Ferry, CEO of Statewide Autistic Services Ltd, has held the role of Company Secretary since November 2015. She has over 25 years of experience in the health profession and has been a company secretary for a number of other not for profit companies. Kath is a member of the Australian Institute of Company Directors and has attended Company Secretary professional development through Governance Institute of Australia ('GIA').

#### **Meetings of directors**

The number of meetings of the company's Board of Directors ('the Board') and of each Board committee held during the year ended 30 June 2018, and the number of meetings attended by each director were:

Name	Board Meeting		Finance & Audit Meeting	
	Meetings held		Meetings held	
	<i>Eligible to attend</i>	<i>Attended</i>	<i>Eligible to attend</i>	<i>Attended</i>
Vivienne Corcoran	11	9	-	-
Tony Christmas	11	10	-	-
Mike Walls	11	10	11	10
Angelia Dixon	11	9	-	-
Chris Perry	11	8	11	9
Dr Yi-Lee Phang	11	6	-	-
Craig Young (from 30/10/17)	7	6	-	-
Janet Bourne (from 30/10/17)	7	6	7	6
Louise Georgeson (from 30/10/17)	7	7	-	-
Gareth Davies (ended 30/10/17)	4	2	-	-
Larry Wearne (ended 30/10/17)	4	3	4	2

Held: represents the number of meetings held during the time the director held office or was a member of the relevant committee.

#### **Contributions on winding up**

In the event of the company being wound up, ordinary members are required to contribute a maximum of \$10 each.

The total amount that members of the company are liable to contribute if the company is wound up is \$90, based on 9 current ordinary members.



**Statewide Autistic Services Ltd**  
**Directors' report**  
**30 June 2018**

**Auditor's independence declaration**

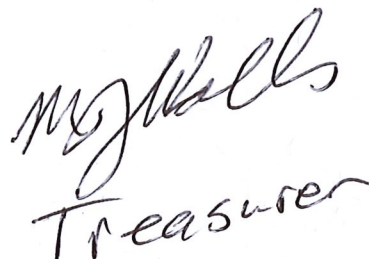
A copy of the auditor's independence declaration as required under the Australian Charities and Not-for-Profits Commission Act 2012 is set out immediately after this directors' report.

This report is made in accordance with a resolution of directors.

On behalf of the directors



Vivienne Corcoran  
President

  
Treasurer

1 October 2018  
Melbourne

**Auditor's Independence Declaration under S 60-40 of the Australian Charities and Not-for-profits Commission Act 2012 to the Directors of Statewide Autistic Services Ltd**

I declare that, to the best of my knowledge and belief during the year ended 30 June 2018 there have been:

- no contraventions of the auditor independence requirements as set out in the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit.



**William Buck Audit (VIC) Pty Ltd**  
ABN 59 116 151 136



**C.L. Siddles**

Director

Dated this 1st day of October, 2018

**CHARTERED ACCOUNTANTS  
& ADVISORS**

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## **Statewide Autistic Services Ltd**

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### **General information**

The financial statements cover Statewide Autistic Services Ltd as an individual entity. The financial statements are presented in Australian dollars, which is Statewide Autistic Services Ltd's functional and presentation currency.

Statewide Autistic Services Ltd is a not-for-profit unlisted public company limited by guarantee.

The financial statements were authorised for issue, in accordance with a resolution of directors, on 1 October 2018. The directors have the power to amend and reissue the financial statements.

**Statewide Autistic Services Ltd**  
**Statement of profit or loss and other comprehensive income**  
**For the year ended 30 June 2018**

	<b>Note</b>	<b>2018 \$</b>	<b>2017 \$</b>
<b>Revenue</b>	3	12,496,978	11,515,683
<b>Expenses</b>			
Employee benefits expense		(9,662,304)	(8,524,941)
Motor Vehicle expense		(467,745)	(529,999)
Depreciation and amortisation expense	4	(189,411)	(207,756)
Services expense		(246,024)	(243,229)
Insurance and workcover expense		(280,689)	(296,435)
Other expense		(1,037,723)	(984,072)
<b>Surplus before income tax expense</b>		613,082	729,251
Income tax expense		-	-
<b>Surplus after income tax expense for the year attributable to the members of Statewide Autistic Service Ltd</b>		613,082	729,251
Other comprehensive income for the year, net of tax		-	-
<b>Total comprehensive income for the year attributable to the members of Statewide Autistic Service Ltd</b>		<u>613,082</u>	<u>729,251</u>

*The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes*



**Statewide Autistic Services Ltd**  
**Statement of financial position**  
**As at 30 June 2018**

	<b>Note</b>	<b>2018</b> <b>\$</b>	<b>2017</b> <b>\$</b>
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	5	5,623,749	5,028,508
Trade and other receivables	6	691,338	188,706
Other assets	4	133,633	117,273
Total current assets		<u>6,448,720</u>	<u>5,334,487</u>
<b>Non-current assets</b>			
Property, plant and equipment	8	8,307,486	5,990,081
Intangible assets		1,344	1,544
Total non-current assets		<u>8,308,830</u>	<u>6,000,625</u>
<b>Total assets</b>		<u>14,757,550</u>	<u>11,335,112</u>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	9	717,693	618,626
Employee benefits	10	1,022,259	796,753
Other liabilities	11	108,789	84,444
Total current liabilities		<u>1,848,741</u>	<u>1,499,823</u>
<b>Non-current liabilities</b>			
Employee benefits	12	311,648	276,902
Total non-current liabilities		<u>311,648</u>	<u>276,902</u>
<b>Total liabilities</b>		<u>2,160,389</u>	<u>1,776,725</u>
<b>Net assets</b>		<u>12,597,161</u>	<u>9,558,387</u>
<b>Equity</b>			
Reserves		4,216,728	1,791,036
Retained surpluses	13	8,380,433	7,767,351
<b>Total equity</b>		<u>12,597,161</u>	<u>9,558,387</u>

*The above statement of financial position should be read in conjunction with the accompanying notes*

**Statewide Autistic Services Ltd**  
**Statement of changes in equity**  
**For the year ended 30 June 2018**

	<b>Revaluation Surplus Reserve</b>	<b>Retained surpluses</b>	<b>Total equity</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Balance at 1 July 2016	1,791,036	7,038,100	8,829,136
Surplus after income tax expense for the year	-	729,251	729,251
Other comprehensive income for the year, net of tax	-	-	-
Total comprehensive income for the year	-	729,251	729,251
Balance at 30 June 2017	<u>1,791,036</u>	<u>7,767,351</u>	<u>9,558,387</u>

	<b>Revaluation Surplus Reserve</b>	<b>Retained surpluses</b>	<b>Total equity</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Balance at 1 July 2017	1,791,036	7,767,351	9,558,387
Surplus after income tax expense for the year	-	613,082	613,082
Other comprehensive income for the year, net of tax	2,425,692	-	2,425,692
Total comprehensive income for the year	2,425,692	613,082	3,038,774
Balance at 30 June 2018	<u>4,216,728</u>	<u>8,380,433</u>	<u>12,597,161</u>

*The above statement of changes in equity should be read in conjunction with the accompanying notes*



**Statewide Autistic Services Ltd**  
**Statement of cash flows**  
**For the year ended 30 June 2018**

	<b>Note</b>	<b>2018</b> \$	<b>2017</b> \$
<b>Cash flows from operating activities</b>			
Receipts from grants and clients		12,712,598	12,310,067
Payments to suppliers and employees		(12,183,498)	(11,332,949)
Interest received		109,512	105,226
Net cash from operating activities		<u>638,612</u>	<u>1,082,344</u>
<b>Cash flows from investing activities</b>			
Payments for property, plant and equipment		(85,571)	(190,949)
Proceeds from sale of property, plant and equipment		42,200	22,300
Net cash from investing activities		<u>(43,371)</u>	<u>(168,649)</u>
Net increase in cash and cash equivalents		595,241	913,695
Cash and cash equivalents at the beginning of the financial year		<u>5,028,508</u>	<u>4,114,813</u>
Cash and cash equivalents at the end of the financial year	5	<u><u>5,623,749</u></u>	<u><u>5,028,508</u></u>

*The above statement of cash flows should be read in conjunction with the accompanying notes*

**Note 1. Significant accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**New or amended Accounting Standards and Interpretations adopted**

The company has adopted all of the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new or amended Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

**Basis of preparation**

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and Interpretations issued by the Australian Accounting Standards Board ('AASB'), the Australian Charities and Not-for-profits Commission Act 2012 and the Corporations Act 2001, as appropriate for not-for-profit oriented entities.

*Historical cost convention*

The financial statements have been prepared under the historical cost convention.

*Critical accounting estimates*

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in note 2.

**Revenue recognition**

Revenue is recognised when it is probable that the economic benefit will flow to the company and the revenue can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable.

*Donations*

Donations are recognised at the time the pledge is made.

*Grants*

Grant revenue is recognised in the statement of profit or loss and other comprehensive income when the entity obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

*Interest*

Interest revenue is recognised as interest accrues using the effective interest method. This is a method of calculating the amortised cost of a financial asset and allocating the interest income over the relevant period using the effective interest rate, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset to the net carrying amount of the financial asset.

*Other revenue*

Other revenue is recognised when it is received or when the right to receive payment is established.

**Income tax**

As the company is a charitable institution in terms of subsection 50-5 of the Income Tax Assessment Act 1997, as amended, it is exempt from paying income tax.

**Current and non-current classification**

Assets and liabilities are presented in the statement of financial position based on current and non-current classification.



**Note 1. Significant accounting policies (continued)**

An asset is classified as current when: it is either expected to be realised or intended to be sold or consumed in the company's normal operating cycle; it is held primarily for the purpose of trading; it is expected to be realised within 12 months after the reporting period; or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after the reporting period. All other assets are classified as non-current.

A liability is classified as current when: it is either expected to be settled in the company's normal operating cycle; it is held primarily for the purpose of trading; it is due to be settled within 12 months after the reporting period; or there is no unconditional right to defer the settlement of the liability for at least 12 months after the reporting period. All other liabilities are classified as non-current.

**Cash and cash equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

**Trade and other receivables**

Other receivables are recognised at amortised cost, less any provision for impairment.

**Property, plant and equipment**

Plant and equipment is stated at historical cost less accumulated depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Depreciation is calculated on a straight-line basis (SL) or diminishing value basis (DV) to write off the net cost of each item of property, plant and equipment (excluding land) over their expected useful lives as follows:

Buildings and improvements	3.75% DV
Plant and equipment	20% SL
Motor vehicles	20% SL
Furniture, fixtures and fittings	20% SL

The residual values, useful lives and depreciation methods are reviewed, and adjusted if appropriate, at each reporting date.

An item of property, plant and equipment is derecognised upon disposal or when there is no future economic benefit to the company. Gains and losses between the carrying amount and the disposal proceeds are taken to profit or loss.

**Impairment of non-financial assets**

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

Recoverable amount is the higher of an asset's fair value less costs of disposal and value-in-use. The value-in-use is the present value of the estimated future cash flows relating to the asset using a pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have independent cash flows are grouped together to form a cash-generating unit.

**Trade and other payables**

These amounts represent liabilities for goods and services provided to the company prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

**Employee benefits**

*Short-term employee benefits*

Liabilities for wages and salaries, including non-monetary benefits, annual leave and long service leave expected to be settled wholly within 12 months of the reporting date are measured at the amounts expected to be paid when the liabilities are settled.



**Note 1. Significant accounting policies (continued)**

*Other long-term employee benefits*

The liability for annual leave and long service leave not expected to be settled within 12 months of the reporting date are measured at the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national corporate bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

*Defined contribution superannuation expense*

Contributions to defined contribution superannuation plans are expensed in the period in which they are incurred.

**Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership are transferred to the company are classified as finance leases. Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred. Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**Fair value measurement**

When an asset or liability, financial or non-financial, is measured at fair value for recognition or disclosure purposes, the fair value is based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date; and assumes that the transaction will take place either: in the principal market; or in the absence of a principal market, in the most advantageous market.

Fair value is measured using the assumptions that market participants would use when pricing the asset or liability, assuming they act in their economic best interests. For non-financial assets, the fair value measurement is based on its highest and best use. Valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, are used, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

**Goods and Services Tax ('GST') and other similar taxes**

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the tax authority. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the tax authority is included in other receivables or other payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the tax authority, are presented as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the tax authority.



**Note 2. Critical accounting judgements, estimates and assumptions**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

*Estimation of useful lives of assets*

The company determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

*Employee benefits provision*

As discussed in note 1, the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

**Note 3. Revenue**

	2018 \$	2017 \$
<i>Operating activities</i>		
Government grants	10,865,864	9,808,641
Fees for services provided	1,286,791	1,354,838
	<u>12,152,655</u>	<u>11,163,478</u>
<i>Non-operating activities</i>		
Interest	109,512	105,226
Net gain on disposal of property, plant and equipment	28,713	22,300
Other revenue	206,098	224,679
	<u>344,323</u>	<u>352,205</u>
Revenue	<u><u>12,496,978</u></u>	<u><u>11,515,683</u></u>

**Note 4. Expenses**

Surplus before income tax includes the following specific expenses:

*Depreciation and amortisation of non-current assets*

- Buildings	112,896	116,325
- Plant and equipment	54,381	54,490
- Furniture, fixtures and fittings	8,170	10,047
- Motor vehicles	13,964	26,894
	<u>189,411</u>	<u>207,756</u>

**Statewide Autistic Services Ltd**  
**Notes to the financial statements**  
**30 June 2018**

**Note 5. Current assets - cash and cash equivalents**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Cash on hand	3,348	4,885
Cash at bank	1,432,134	2,085,931
Term Deposits	4,188,267	2,937,692
	<u>5,623,749</u>	<u>5,028,508</u>

**Note 6. Current assets - trade and other receivables**

Trade receivables	627,595	139,275
Accrued income	63,743	49,431
	<u>691,338</u>	<u>188,706</u>

**Note 7. Current assets - other**

Prepayments	123,945	107,585
Security deposits	9,688	9,688
	<u>133,633</u>	<u>117,273</u>



**Statewide Autistic Services Ltd**  
**Notes to the financial statements**  
**30 June 2018**

**Note 8. Non-current assets - property, plant and equipment**

	2018 \$	2017 \$
<i>Land and Buildings</i>		
Land - at valuation	5,154,500	2,782,000
Land - at cost	<u>5,154,500</u>	<u>234,000</u>
	5,154,500	3,016,000
Buildings - at valuation	2,895,500	3,570,556
Less: Accumulated depreciation	<u>(1,058)</u>	<u>(901,804)</u>
	2,894,442	2,668,752
	<u>8,048,942</u>	<u>5,684,752</u>
Leasehold improvements - at cost	190,445	190,445
Less: Accumulated depreciation	<u>(81,829)</u>	<u>(71,994)</u>
	108,616	118,451
Plant and equipment - at cost	668,609	673,617
Less: Accumulated depreciation	<u>(537,671)</u>	<u>(528,114)</u>
	130,938	145,503
Furniture, fixtures and fittings - at cost	213,788	232,720
Less: Accumulated depreciation	<u>(198,376)</u>	<u>(209,137)</u>
	15,412	23,583
Motor vehicles - at cost	112,671	350,900
Less: Accumulated depreciation	<u>(109,093)</u>	<u>(324,109)</u>
	3,578	26,792
	<u>8,307,486</u>	<u>5,990,081</u>

The company's land and buildings were revalued on 1 June 2018 by independent valuers, Opteon Property Group Pty Ltd. Valuations were made on the basis of open market value. The valuation resulted in a revaluation increment being credited to the Revaluation Surplus Reserve for the year ended 30 June 2018.

*Reconciliations*

Reconciliations of the written down values at the beginning and end of the current financial year are set out below:

	Land \$	Buildings \$	Leasehold improvements \$	Plant and equipment \$	Furniture, fixtures and fittings \$	Motor vehicles \$	Total \$
Balance at 1 July 2017	3,016,000	2,668,751	118,451	145,503	23,584	26,792	5,999,081
Revaluation increment/decrement	2,138,500	287,192	-	-	-	-	2,425,692
Additions	-	41,560	-	42,118	-	1,393	85,071
Disposals	-	-	-	(2,302)	(2)	(10,643)	(12,947)
Depreciation expense	-	(103,061)	(9,835)	(54,381)	(8,170)	(13,964)	(189,411)
Balance at 30 June 2018	<u>5,154,500</u>	<u>2,894,442</u>	<u>108,616</u>	<u>130,938</u>	<u>15,412</u>	<u>3,578</u>	<u>8,307,486</u>

**Statewide Autistic Services Ltd**  
**Notes to the financial statements**  
**30 June 2018**

**Note 9. Current liabilities - trade and other payables**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Trade payables	35,779	49,521
BAS payable	289,975	313,688
Other payables	391,939	255,417
	<u>717,693</u>	<u>618,626</u>

**Note 10. Current liabilities – employee benefits**

Annual Leave	537,463	491,789
Long Service Leave	484,796	304,964
	<u>1,022,259</u>	<u>796,753</u>

**Note 11. Current liabilities - other**

Income received in advance	<u>108,789</u>	<u>84,444</u>
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**Note 12. Non-current liabilities - employee benefits**

Long Service Leave	<u>311,648</u>	<u>276,902</u>
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**Note 13. Equity - reserves**

The reserve is used to recognise increments and decrements in the fair value of land and buildings, excluding investment properties.

**Note 14. Key management personnel disclosures**

*Compensation*

The aggregate compensation made to directors and other members of key management personnel of the company is set out below:

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Aggregate compensation	<u>468,456</u>	<u>484,381</u>

**Note 15. Contingent liabilities**

*Lease commitments - operating*

Committed at the reporting date but not recognised as liabilities, payable:

Within one year	38,103	345,762
One to five years	168,275	318,052
More than five years	269,683	-
	<u>476,061</u>	<u>504,707</u>

Lease amounts payable within one year relate to a property leased for a client.

Lease amounts payable between one and five years relate to leasing of motor vehicles and buses. These are expected to be leased for a term of 48 months.

**Note 16. Related party transactions**

*Key management personnel*

Disclosures relating to key management personnel are set out in note 14.

*Transactions with related parties*

There were no transactions with related parties during the current and previous financial year.

*Receivable from and payable to related parties*

There were no trade receivables from or trade payables to related parties at the current and previous reporting date.

*Loans to/from related parties*

There were no loans to or from related parties at the current and previous reporting date.

**Note 17. Events after the reporting period**

No matter or circumstance has arisen since 30 June 2018 that has significantly affected, or may significantly affect the company's operations, the results of those operations, or the company's state of affairs in future financial years.

**Note 18. Financial Risk Management**

The company's financial instruments consist mainly of deposits with banks, local money market instruments, short-term and long-term investments, receivables and payables, and lease liabilities.

The carrying amounts for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	Note	2018 \$	2017 \$
<i>Financial assets</i>			
Cash and cash equivalents	5	1,435,482	2,090,816
Trade and other receivables		627,595	139,275
Financial assets			
- Held to maturity term deposits	7	4,252,010	2,987,123
Total financial assets		<u>6,315,087</u>	<u>5,217,214</u>
<i>Financial liabilities</i>			
Trade and other payables	9	717,693	618,626
Total financial liabilities		<u>717,693</u>	<u>618,626</u>



**Statewide Autistic Services Ltd**  
**Directors' declaration**  
**30 June 2018**

In the directors' opinion:

- the attached financial statements and notes comply with the Australian Accounting Standards - Reduced Disclosure Requirements, the Australian Charities and Not-for-profits Commission Act 2012 and other mandatory professional reporting requirements;
- the attached financial statements and notes give a true and fair view of the company's financial position as at 30 June 2018 and of its performance for the financial year ended on that date; and
- there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of directors made pursuant to subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

On behalf of the directors



Vivienne Corcoran  
Director

1 October 2018  
Melbourne

## Statewide Autistic Services Ltd

Independent auditor's report to members

### Report on the Audit of the Financial Statements

#### Opinion

We have audited the financial report of Statewide Autistic Services Ltd. (the Company), which comprises the statement of financial position as at 30 June 2018, the statement of profit or loss, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion the financial report of Statewide Autistic Services Ltd. has been prepared in accordance with Division 60 of the Australian Charities and Not-for-profits Commission Act 2012, including:

- a) giving a true and fair view of the Company's financial position as at 30 June 2018 and of its financial performance for the year then ended; and
- b) complying with Australian Accounting Standards - Reduced Disclosure Regime and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Company in accordance with the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### CHARTERED ACCOUNTANTS & ADVISORS

Level 20, 181 William Street  
Melbourne VIC 3000

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## **Other Information**

The directors are responsible for the other information. The other information comprises the information included in the Company's annual report for the year ended 30 June 2018, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Responsibilities of the Directors for the Financial Report**

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosure Regime and the ACNC Act and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

The Directors are responsible for overseeing the Company's financial reporting process.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is



sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate evidence regarding the financial information of the entities or business activities within the Company to express an opinion on the financial report. We are responsible for the direction, supervision and performance of the Company audit. We remain solely responsible for our audit opinion.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



**William Buck Audit (Vic) Pty Ltd**  
ABN: 59 116 151 136



**C.L. Siddles**  
Director  
Melbourne, 1<sup>st</sup> October 2018