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| --- | --- |
| **Support Worker – Performing Arts Day Program** | |
| **Purpose of the Position**  The core purpose of a **Support Worker** is to:   * Support programs and opportunities for people with autism and complex disabilities * Understand individual and specific health plans, annual support plans and timetables * Engage Clients, introduce them to music, dance or drama, instilling confidence and self-expression   This position contributes to the success of Statewide Autistic Services (SASI) by operating as a **Support Worker** to provide exceptional service and support clients that have an NDIS funding plan.  SASI offers children, teenagers and adults with high needs autism and other complex disabilities the education and support they need to live with dignity, respect and as independently as possible.  You are committed, passionate and willing to take on exciting opportunities and challenges with an inclusive, proactive approach and will lead by example to achieve a ONE SASI positive culture. | |
|  | |
| Position details | |
| **Title:** | **Support Worker** |
| **Band:** | SCHADS Band 2 |
| **Employment duration:** | Part time position |
| **Division:** | Client Services |
| **Location:** | Seaford |
| **Position reports to:** | Hub Practitioner Bayside Services |

### Organisational Environment

Statewide Autistic Services (SASI) mission is to be the **‘go to place for people on the autism spectrum’**. SASI has been providing services for over fifty years. Today SASI provides services to over 250 children and adults in the areas of recreation, respite, in-home support, residential and day services.

Further information on SASI can be found at [www.sasi.org.au](http://www.sasi.org.au)

**Accountabilities**

### Duties and Responsibilities

This position is directly responsible to the **Hub Practitioner (HP) Bayside Services**:

* Provide support to clients based on their NDIA plan, implementing all supports within the participants plan including formal, mainstream and funded supports
* Actively support all aspects of client care and provide supports that maximize independence of clients.
* Use a strengths-based approach when working with clients and with behaviours of concern following strategies detailed in Positive Behaviour Support Plans
* Build effective relationships with clients and their families while maintaining appropriate and professional boundaries
* Complete daily Supportability journal notes, reporting documentation and activity profiles as required
* Participate in the assessment, planning and evaluation of clients’ needs and programs
* Refer client issues and complaints with respect and fairness to your **HP** whilst following SASI’s policies and procedures.

**Service Provision & Key Performance Areas**

* Achieving program objectives; client feedback; results of initiatives; observation and monthly feedback and team meetings in consultation with **HP**
* Exhibit reliability, punctuality, confidentiality and professionalism in all work-related tasks
* Successfully build rapport with clients, supporting them to achieve personal growth whilst displaying sensitivity to the client’s abilities and strengths
* Deliver a program that works towards achieving client outcomes.
* Successful, accurate and timely completion of client related administration as directed

**Reporting, Systems and Analytics**

* Complete daily journal notes and link to goals in NDIS plan

**Key Selection Criteria & Desirable Qualifications and Experience**

Qualifications:

* Minimum Certificate IV in Disability or willing to undertake Certificate IV in Disability or equivalent relevant tertiary qualification in, Individual Support, Community Services, or substantial demonstrated experience

Essential:

* Previous experience in the disability sector, relevant industry skills in the performing arts or related sector including: knowledge of providing client choice and self-directed supports
* First Aid Level 2
* Strong interpersonal, team skills and behaviours, incorporating verbal and written communication, flexibility, resilience
* Skills and experience associated with particular interest type activities
* Intermediate computer skills
* NDIS Screening and Working With Children checks

Demonstrated skills in:

* Engaging people with disability, being able to adapt approach to suit individual needs and abilities
* Achieving individual outcomes for people with a disability

Desirable:

* Experience working within the NDIS environment

**Physical Requirements**

Inherent physical requirements of this position

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| --- | --- | --- | --- |
|  | **Frequency Required** | | |
| **Often** | **Sometimes** | **Rarely** |
| **Bending** | x |  |  |
| **Computer based tasks** | x |  |  |
| **Kneeling** |  | x |  |
| **Lifting** |  | x |  |
| **Sitting** | x |  |  |
| **Standing** | x |  |  |
| **Walking** | x |  |  |

Acknowledgement

I accept and agree to abide by the requirements of the **Support Worker** position description.

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: / /